

# People and Culture Council - MEETING AGENDA



Date: Nov 8, 2024 | Time: 1:00-2:30pm | Location: [Zoom Link](#) | Recorder: Alex Lam/Julia Nicholson

Purpose	Guiding Principles

## Pre-Work

- Review the [consensus workshop chart](#) and the [People & Culture Council Charter](#)
- Reflect on areas of alignment between these documents and areas where we may need to update the charter to reflect our consensus

Topic/Items	Category	Facilitator	Allotted Time	Key Points: Provide 50 words or less on expected outcome
<i>Remind participants that recording/AI notetaking will be used before enabling this feature.</i>				
Reading of Land and Labor Acknowledgement			5 min	
<b>1. Relationship-Building</b>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information		20 min	The council will spend time connecting with each other.
<b>2. Retreat Review &amp; Reflection</b>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information	Julia Nicholson  Breakouts: Council Leads	30 min	The council will review the retreat content and outcomes together to ensure that members who were unable to attend get caught up. Then, the council will break into its sub-groups to discuss the significance of the retreat for their named work.
<b>3. People &amp; Culture Charter Discussion</b>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information		30 min	The council will review the current charter to ensure that it aligns with our scope of work and the structure of our council.
<b>4. Next Steps</b>	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy	Melissa McCormack	5 min	Council co-chairs will provide information about next steps, action items between now and January 10 meeting, and answer any questions from council members.

Information

Upcoming Meeting Date	Start Time	End Time	Location
January 10, 2025	1 pm	2:30 pm	Virtual via Zoom
February 14, 2025	1 pm	2:30 pm	Virtual via Zoom
April 11, 2025	1 pm	2:30 pm	Virtual via Zoom
May 9, 2025	1 pm	2:30 pm	Virtual via Zoom

<b>Members in Attendance</b>	<b>Council Co-Chairs:</b> <input checked="" type="checkbox"/> Melissa McCormack <input checked="" type="checkbox"/> Sarah Steidl	<b>Members:</b> <input checked="" type="checkbox"/> Julia Nicholson (recorder, lead) <input checked="" type="checkbox"/> Csea Leonard <input type="checkbox"/> Sunny Olsen <input checked="" type="checkbox"/> Ashley Sears <input checked="" type="checkbox"/> Maria Sorrentino <input checked="" type="checkbox"/> Dejuan Tanner <input checked="" type="checkbox"/> Kattie Riggs (lead) <input checked="" type="checkbox"/> Jennifer Pope <input checked="" type="checkbox"/> Aundrea Snitker	<input checked="" type="checkbox"/> Melissa Padron <input type="checkbox"/> Stephanie Murphy <input type="checkbox"/> Sue Goff <input checked="" type="checkbox"/> Casey Layton (lead) <input checked="" type="checkbox"/> Amber Steele <input type="checkbox"/> Adam Wickert <input type="checkbox"/> Michelle Baker <input type="checkbox"/> Tina Francisco-Evans <input type="checkbox"/> Miranda James <input checked="" type="checkbox"/> Laura Thede
	<b>Recorder:</b> <input checked="" type="checkbox"/> Alex Lam		